



POSITION TITLE: Residential New Construction HVAC Apprentice

DIRECT SUPERVISOR: New Construction Manager

PURPOSE: This position is responsible for assisting journeyman installing, various heating and cooling units for new residential construction. This position needs to ensure that Affordable Heating and Cooling, Inc. fulfills its obligations for installation in accordance with corporate profit objective and directives by performing the following duties.

General Job Duties :

1. Coordinates with journeyman for the purpose of completing projects/work orders efficiently.
2. Transports various items (e.g. tools, equipment, supplies, etc.) for the purpose of ensuring the availability of materials required at job site as requested by job foreman and/or journeyman.
3. Will assist journeyman in the assembly, installation of HVAC systems in accordance with city, state and federal codes for new residential construction.
4. Learn and increase knowledge of various aspects of residential new construction HVAC as well as working with copper, stainless duct material, PVC Pipe etc.
5. Performs other related duties as assigned by company or journeyman for the purpose of ensuring the efficient and effective functioning of the work crew.

JOB ESSENTIAL TECHNICAL SKILLS:

- Mechanical Aptitude
- Ability to read and understand blue prints
- Willing to travel
- Must have attention to detail and able to handle multiple tasks
- Excellent communication and customer service skills
- Analytical and problem solving skills
- Stress management skills
- Time management skills

EDUCATION/TRAINING REQUIREMENTS:

- Minimum High school education/HVAC schooling

COMPANY BENEFITS:

- Medical
- Company Uniform
- Dental
- Vision
- Vacation
- 401 (k) Company Match
- Voluntary Benefits
- Employee Discount Program
- Life Insurance
- LTD (Long Term Disability)

POSITIVE ASPECTS OF THE JOB:

1. Above average income potential.
2. Above average health and insurance benefits package.
3. Complete job training program available
4. Large full-service Company with extensive capabilities
5. Large organization to draw experience and practices from.

OTHER MINIMUM REQUIREMENTS:

1. Ability to work whatever hours or times to meet specific organizational requirements.
2. Have excellent attitude and communication skills.